

EASA Requirements Cabin Crew

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AUTHORITY REQUIREMENTS FOR AIR OPERATIONS

Part-ARO

ARO.GEN.220 Record-keeping

- (a) The competent authority shall establish a system of record-keeping providing for adequate storage, accessibility and reliable traceability of:
 - (7) processes for **attestations** and for the continuing oversight of the holders of those attestations;
- (b) The competent authority shall maintain a list of all attestations it issued
- (c) All records shall be kept for the minimum period specified in this Regulation or in the absence of such indication, for a minimum period of 5 years

Part-ARO forts.

ARO.GEN.300 Oversight

(a) The competent authority shall verify:

(1) compliance with the requirements applicable to organisations or persons prior to the issue of an attestation, as applicable;

ARO.GEN.305 Oversight programme

(a) The competent authority shall establish and maintain an oversight programme covering the oversight activities required by ARO.GEN.300 and by ARO.RAMP.

Part-ARO forts.

ARO.GEN.315 Procedure for issue, revalidation, renewal or change of attestations — persons

- (a) Upon receiving an application for the issue, revalidation, renewal or change of a personal attestation and any supporting documentation, the competent authority shall verify whether the applicant meets the applicable requirements.
- (b) When satisfied that the applicant meets the applicable requirements, the competent authority shall issue, revalidate, renew or change the attestation.

ARO.GEN.355 Findings and enforcement measures — persons

- (a) If, during oversight or by any other means, evidence is found by the competent authority responsible for oversight in accordance with ARO.GEN.300 (a) that shows a non-compliance with the applicable requirements by a person holding an attestation
the competent authority shall raise a finding, record it and communicate it in writing to the attestation holder.

Part-ARO forts.

- (b) When such finding is raised, the competent authority shall carry out an investigation. If the finding is confirmed, it shall:
 - (1) limit, suspend or revoke the attestation as applicable, when a safety issue has been identified; and
 - (2) take any further enforcement measures necessary to prevent the continuation of the noncompliance.
- (c) Where applicable, the competent authority shall inform the person or organisation that issued the attestation.

Part-ARO forts.

Appendix II

Specific Approvals in Operations Specifications

EASA FORM 139 Issue 1.

Cabin crew training17 _ _

Issue of CC attestation18 _ _

17. Approval to conduct the training course and examination to be completed by applicants for a cabin crew attestation as specified in Part-CC.

18. Approval to issue cabin crew attestations as specified in Part-CC.

ORGANISATION REQUIREMENTS FOR AIR OPERATIONS

Part-ORO

Part-ORO

ORO.GEN.005 Scope

This Part establishes requirements to be followed by an air operator conducting:

- (a) Non-commercial operations with complex motor-powered aircraft; or
- (b) Commercial operations.

Part-ORO forts.

ORO.AOC.120 Approvals to provide Part-CC training and to issue cabin crew attestations

- (a) When intending to provide the training course required in Part-CC, **the operator shall apply for and obtain an approval issued by the competent authority.** For this purpose, the applicant shall demonstrate compliance with the requirements for the conduct and content of training course established in CC.TRA.215 and CC.TRA.220 and shall provide the competent authority with:

Part-ORO forts.

- (1) the date of intended commencement of activity;
- (2) the personal details and qualifications of the instructors as relevant to the training elements to be covered;
- (3) the name(s) and address(es) of the training site(s) at which the training is to be conducted;
- (4) a description of the facilities, training methods, manuals and representative devices to be used; and
- (5) the syllabi and associated programmes for the training course.

Part-ORO forts.

- (b) If a Member State decides, in accordance with Article 8(4) of Regulation (EC) No 216/2008, that operators may be approved to issue cabin crew attestations, the applicant shall, in addition to (a):
- (1) demonstrate to the competent authority that:
 - (i) the organisation has the capability and accountability to perform this task;
 - (ii) the personnel conducting examinations are appropriately qualified and free from conflict of interest; and

Part-ORO forts.

- (2) provide the procedures and the specified conditions for:
 - (i) conducting the examination required by CC.TRA.220;
 - (ii) issuing cabin crew attestations; and
 - (iii) supplying the competent authority with all relevant information and documentation related to the attestations it will issue and their holders, for the purpose of record-keeping, oversight and enforcement actions by that authority.
- (c) The approvals referred to in (a) and (b) shall be specified in the operations specifications.

Part-ORO forts.

Subpart CC — Cabin crew

ORO.CC.005 Scope

This Subpart establishes the requirements to be met by the operator when operating an aircraft with cabin crew and includes:

- (a) [Section 1](#) - common requirements applicable to both non-commercial operations with complex motor-powered aircraft and commercial air transport operations, and
- (b) [Section 2](#) - additional requirements only applicable to commercial air transport operations.

Part-ORO forts.

Section 1 — Common requirements

ORO.CC.100 Number and composition of cabin crew

ORO.CC.110 Conditions for assignment to duties

ORO.CC.115 Conduct of training courses and associated checking

ORO.CC.120 Initial training course

ORO.CC.125 Aircraft type specific training and operator conversion training

The operator shall take into account, where available, the relevant standards of the operational suitability data established in accordance with Commission Regulation (EC) No1702/2003 for the aircraft type.

Part-ORO forts.

Section 1 cont.

ORO.CC.130 Differences training

ORO.CC.135 Familiarisation

ORO.CC.140 Recurrent training

ORO.CC.145 Refresher training

Section 2 — Additional requirements for commercial air transport operations

ORO.CC.200 Number and composition of cabin crew

ORO.CC.205 Normal ground operations and unforeseen circumstances

Part-ORO forts.

ORO.CC.210 Conditions for assignment to duties

ORO.CC.215 Conduct of training courses and associated checking

ORO.CC.250 Operation on more than one aircraft type or variant

ORO.CC.255 Single cabin crew member operations

ORO.CC.260 Senior cabin crew member

QUALIFICATION OF CABIN CREW INVOLVED IN COMMERCIAL AIR TRANSPORT OPERATIONS

PART-CC

PART-CC

CC.GEN.005 Scope

This Part establishes the requirements for the issue of cabin crew attestations and the conditions for their validity and use by their holders.

CC.GEN.015 Application for a cabin crew attestation

The application for a cabin crew attestation shall be made in a form and manner established by the competent authority.

CC.GEN.025 Privileges and conditions

- (a) Act as cabin crew members in CAT operation of aircraft referred to in Article 4(1)(b) and (c) of Regulation (EC) No 216/2008.

CC.GEN.030 Documents and record-keeping

Each holder shall keep, and provide upon request, the cabin crew attestation, the list and the training and checking records of his/her aircraft type or variant qualification(s), unless the operator employing his/her services keeps such records and can make them readily available upon request by a competent authority or by the holder.

PART-CC forts.

SPECIFIC REQUIREMENTS FOR THE CABIN CREW ATTESTATION

CC.CCA.100 Issue of the cabin crew attestation

- (a) Only be issued to applicants who have passed the examination following completion of the initial training course in accordance with this Part.
- (b) Cabin crew attestations shall be issued:
 - (1) by the competent authority; and/or
 - (2) by an organisation approved to do so by the competent authority.

PART-CC forts.

CC.CCA.105 Validity of the cabin crew attestation

The cabin crew attestation shall be issued with **unlimited duration** and shall remain valid **unless**:

- (a) it is suspended or revoked by the competent authority;
or
- (b) its holder has not exercised the associated privileges during the preceding 60 months on at least one aircraft type.

PART-CC forts.

CC.CCA.110 Suspension and revocation of the cabin crew attestation

- (a) If holders do not comply with this Part, their cabin crew attestation may be suspended or revoked by the competent authority.
- (b) **In case of suspension or revocation** of their cabin crew attestation by the competent authority, holders shall:

PART-CC forts.

CC.CCA.110 cont.

- (1) be informed in writing of this decision, and of their right of appeal in accordance with national law;
- (2) not exercise the privileges granted by their cabin crew attestation;
- (3) inform, without undue delay, the operator(s) employing their services; and
- (4) return their attestation in accordance with the applicable procedure established by the competent authority.

PART-CC forts.

TRAINING REQUIREMENTS FOR CABIN CREW ATTESTATION APPLICANTS AND HOLDERS

CC.TRA.215 Provision of training

Training required in this Part shall be:

- (a) provided by **training organisations or commercial air transport operators** approved to do so by the competent authority;
- (b) performed by **personnel suitably experienced and qualified** for the training elements to be covered; and
- (c) conducted **according to a training programme** and syllabus documented in the organisation's approval.

PART-CC forts.

CC.TRA.220 Initial training course and examination

- (a) Applicants for a cabin crew attestation shall complete an initial training course
- (b) The programme of the initial training course shall cover at least the elements specified in Appendix 1 to this Part.
- (c) Applicants for a cabin crew attestation shall undergo an examination covering all elements of the training programme specified in (b), except CRM training ...

PART-CC forts.

CC.TRA.225 Aircraft type or variant qualification(s)

- (a) Holders of a valid cabin crew attestation shall only operate on an aircraft if they are qualified in accordance with the applicable requirements of Part-ORO.
- (b) To be qualified for an aircraft type or a variant, the holder:

PART-CC forts.

- (1) shall comply with the applicable training, checking and validity requirements, covering as relevant to the aircraft to be operated:
 - (i) aircraft-type specific training, operator conversion training and familiarisation;
 - (ii) differences training;
 - (iii) recurrent training; and
- (2) shall have operated within the preceding 6 months on the aircraft type, or shall have completed the relevant refresher training and checking before operating again on that aircraft type.

PART-CC forts.

Appendix 1 to Part-CC Initial training course and examination

TRAINING PROGRAMME

AUTHORITY REQUIREMENTS FOR AIRCREW

Part-ARA

ARA.GEN.220 Record-keeping

- (a) The competent authority shall establish a system of record-keeping
 - (5) processes for issuing attestations
- (b) The competent authority shall maintain a list of attestations it issued
- c) All records shall be kept for the minimum period specified in this Regulation. In the absence of such indication, records shall be kept for a minimum period of 5 years subject to applicable data protection law.

PART-ARA forts.

- (a) The competent authority shall verify:
- (2) continued compliance with the applicable requirements of organisations it has certified, of persons ...

ARA.GEN.305 Oversight programme

- (d) For persons holding an ... attestation issued by the competent authority the oversight programme shall include inspections, including unannounced inspections, as appropriate.

PART-ARA forts.

ARA.GEN.315 Procedure for issue, revalidation, renewal or change of attestations - persons

- (a) Upon receiving an application for the issue, revalidation, renewal or change of an attestation and any supporting documentation, the competent authority shall **verify whether the applicant meets the applicable requirements.**
- (b) **When satisfied** that the applicant meets the applicable requirements, the competent authority **shall issue, revalidate, renew or change the attestation.**

PART-ARA forts.

ARA.GEN.355 Findings and enforcement measures - persons

- (a) If, during oversight, the attestation holder shows non-compliance the competent Authority shall raise a finding, record it and communicate it in writing to the attestation holder.
- (b) The competent authority shall carry out an investigation. If the finding is confirmed, it shall:
 - (1) limit, suspend or revoke the attestation when a safety issue has been identified; and
 - (2) take any further enforcement measures necessary to prevent the continuation of the non-compliance.

PART-ARA forts.

SPECIFIC REQUIREMENTS RELATING TO CABIN CREW

SECTION I - CABIN CREW ATTESTATIONS

ARA.CC.100 Procedures for cabin crew attestations

- (b) Cabin crew attestations shall be issued, using the format and specifications established in Appendix II to this Part,:
- either

PART-ARA forts.

ARA.CC.100 cont.

- (1) by the competent authority;
and/or, if so decided by a Member State
- (2) by an organisation approved to do so by the
competent authority.
- (c) The competent authority shall make publicly available:
 - (1) which body(ies) issue cabin crew attestations in their
territory; and
 - (2) if organisations are approved to do so, the list of such
organisations.

ARA.CC.105 Suspension or revocation of cabin crew attestations

The competent authority shall suspend or revoke a cabin crew attestation, at least in the following cases:

- (a) non-compliance with Part-CC or with Part-ORO and Part-CAT, where a safety issue has been identified;
- (b) obtaining or maintaining the validity of the cabin crew attestation by falsification of submitted documentary evidence;
- (c) exercising the privileges of the cabin crew attestation when adversely affected by alcohol or drugs; and
- (d) malpractice or fraudulent use of the cabin crew attestation.

SECTION II - ORGANISATIONS PROVIDING CABIN CREW TRAINING OR ISSUING CABIN CREW ATTESTATIONS

ARA.CC.200 Approval of organisations to provide cabin crew training or to issue cabin crew attestations

- (a) Before issuing an approval to a training organisation or a commercial air transport operator to provide cabin crew training, the competent authority shall verify that:

PART-ARA forts.

- (1) the conduct, the syllabi and associated programmes of the training courses provided by the organisation comply with the relevant requirements of Part-CC;
- (2) the training devices used by the organisation realistically represent the passenger compartment environment of the aircraft type(s) and the technical characteristics of the equipment to be operated by the cabin crew; and
- (3) the trainers and instructors conducting the training sessions are suitably experienced and qualified in the training subject covered.

PART-ARA forts.

Before granting such an approval, the competent authority shall:

- (1) assess the capability and accountability of the organisation to perform the related tasks;
- (3) require the organisation to provide information and documentation related to the cabin crew attestations it issues and their holders, as relevant for the competent authority to conduct its record-keeping, oversight and enforcement tasks.

APPENDIX II

STANDARD EASA FORMAT FOR CABIN CREW ATTESTATIONS - EASA Form 142 Issue 1

Cabin crew attestations issued in accordance with Part-CC in a Member State shall conform to the following specifications:

1. **CABIN CREW ATTESTATION**

Issued in accordance with Part-CC

2. **Reference number:**

3. **State of issue:**

PART-ARA forts.

4. **Full name of holder:**
5. **Date and place of birth:**
6. **Nationality:**
7. **Signature of holder:**
8. **Competent authority:**
9. **Issuing body:** *Official seal, Stamp or Logo*
10. **Signature of issuing officer:**
11. **Date of issue:**

PART-ARA forts.

12. The holder may only exercise the privileges to act as cabin crew on aircraft engaged in commercial air transport operations if he/she complies with the requirements in Part -CC for continuous fitness and valid aircraft type qualifications.

TRANSITIONAL PERIODS IN THE AIRCREW REGULATIONS

"Article 11a

Cabin crew qualifications and related attestations

1. Cabin crew members involved in commercial operation of aircraft referred to in Article 4(1)(b) and (c) of Regulation (EC) No 216/2008 shall be qualified and hold the related attestation in accordance with the technical requirements and administrative procedures laid down in Annexes V and VI.
2. Cabin crew members holding, before this Regulation applies, an attestation of safety training issued in accordance with Regulation (EEC) No 3922/91 ("EU-OPS"):
 - (a) shall be deemed to be compliant with this Regulation if they comply with the applicable training, checking and recency requirements of EU-OPS; or
 - (b) if they do not comply with the applicable training, checking and recency requirements of EU-OPS, they shall complete all required training and checking before being deemed to be compliant with this Regulation; or
 - (c) if they have not operated in commercial operations by aeroplanes for more than 5 years, they shall complete the initial training course and shall pass the related examination as required in Annex V before being deemed to be compliant with this Regulation.
3. The attestations of safety training issued in accordance with EU-OPS shall be replaced with cabin crew attestations complying with the format laid down in Annex VI by 8 April 2017 at the latest.