

## Application for issue/revalidation/ renewal of (Student) Air Traffic Controller (ATCO) licence, ratings and endorsements

According to the requirements to Regulation  
(EU) 2015/340. GM1.ATCO.AR.D.001(a)

**Valid after 4 august 2024**

### Part A: Applicant's details

Name		Date of birth (dd/mm/yyyy)
Permanent address		
Postal code	City	
Tel/mobile number	E-mail address	
(Student) ATCO Licence details (if applicable)		
Licence serial No		
Employer's details (if applicable)		

### Part B: Application for (Tick the relevant boxes)

<input type="checkbox"/> Issue of Student ATCO Licence, rating(s) and rating endorsement (Part C, E and F of this form)
<input type="checkbox"/> Issue of ATCO Licence, rating(s) and rating endorsement (Part C, E and F of this form)
<input type="checkbox"/> Revalidation of ATCO Licence rating, endorsement (Part D, E and F of this form)
<input type="checkbox"/> Renewal of ATCO Licence rating, endorsement (Part D, E and F of this form)

### Part C: Rating/Rating endorsement/ATC unit/Sector/Working position

	Unit	Sector	Working position	
<input type="checkbox"/> ADC				<input type="checkbox"/> SUR
<input type="checkbox"/> APS				<input type="checkbox"/> PAR
<input type="checkbox"/> APP				<input type="checkbox"/> SRA
<input type="checkbox"/> ACS				<input type="checkbox"/> OCN

Instructor endorsements	
<input type="checkbox"/> OJTI	<input type="checkbox"/> STDI <input type="checkbox"/> Assessor
<b>Declaration;</b>	
I certify that the applicant comply with all necessary requirements indicated for the endorsement.	
Date (dd/mm/yyyy)	Name, Manager operations/C ATS
Signature, Manager operations/C ATS	

### Part D: Unit endorsement revalidation/renewal

The applicant meets the requirement of Regulation (EU) 2015/340 competence scheme unit.

The unit endorsement annotated below are revalidated/renewed\* (insert as appropriate).

Unit endorsement	Valid until

Attach copies of revalidation/renewal on licens holders certificate

I certify that the data is complete and true

Authorised assessor and licence number	Name
Signature	
<input type="checkbox"/> Certificate by ATC provider proving that the licence holder has fulfilled the requirements in accordance with the approved unit competence scheme (if part D is filled in)	

### Part E: Declaration

**I hereby**

- 1 apply for the issue/revalidation/renewal of (Student) ATCO licence, rating and/or endorsement as indicated;
- 2 confirm that the information contained herein is correct at the time of the application;
- 3 confirm that I do not hold any (Student) ATCO licence issued in another Member State;
- 4 confirm that I have not applied for any (Student) licence in another Member State; and
- 5 confirm that I have never held a (Student) ATCO licence issued in another Member State which has been revoked or suspended in any other Member State.

I understand that any incorrect information provided herein could prohibit me from holding a (Student) ATCO licence.

Date (dd/mm/yyyy)	Name
Signature	

### Part F: Certificates/Documents

Please enclose all relevant certificate and/or documents and fill in the boxes

1. Copy of relevant training certificate/documents proving the successful completion of
- a. Initial training
  - b. Rating training
  - c. Unit training
  - d. Practical instructor training
  - e. Assessor training
  - f. Refresher training
2. Copy of applicant certificate where renewal/revalidation is inserted by assessor
3. Copy, other documentation

**A. Applicant's details**

Please enter complete information

**B. Application for**

Please tick relevant boxes

Issue = the first issue/Sign by applicant

- student ATCO licence,
- ATCO licence,
- ratings,
- rating endorsements,
- unit endorsements

Revalidation = Assessor fills in and sign

- valid ratings,
- valid rating endorsements,
- valid unit endorsements

Renewal = Assessor fills in and sign

- lapsed ratings,
- lapsed ratings endorsements,
- lapsed unit endorsements

**C. Rating/rating endorsement/ATC unit/sector/working position, files in when issue**

Please tick relevant boxes for rating and/or rating endorsement.

If applicable, enter information about unit and sector/position.

**Other endorsement (OJTI, STDI, Assessor)**

Please tick relevant boxes for license endorsement.

*Note! It is only the Manager operations/C ATS who is allowed to certify the applicant's experience.*

**D. Unit endorsement revalidation/renewal, files in when revalidation/renewal**

This field shall only be used when the assessor transfer the revalidation/renewal of unit endorsements to the licence.

**E. Declaration**

Only the applicant may sign this declaration.

**F. Certificates/Documents**

Please tick relevant boxes and include documents necessary.